



中華基督教會桂華山中學
THE CHURCH OF CHRIST IN CHINA KWEI WAH SHAN COLLEGE

地址 ADDRESS : 香港北角雲景道62號 62, Cloud View Road, North Point, Hong Kong 電話 TEL : 2571 1285
傳真 FAX : 2807 0085 網頁 WEB : www.ccckws.edu.hk 電郵 EMAIL : mail@ccckws.edu.hk

**Notice (2019/2020) No. 3
(For S.1 – S.6 Transfer Students)**

11th July, 2019

Dear Parent/Guardian,

1. Documents attached to this notice

- 2019/2020 Textbook List
- School Uniform Standards and Price List
- eClass App Parent User Guide
- Introduction to ‘ePayment System’ and 2019/2020 Annual Recurrent Fee Items

2. Matters to be handled before the new school year

- Purchase the textbooks with reference to the Textbook List provided by the school
- Purchase the school uniform with reference to the school uniform standards as specified by the school
- Complete the summer holiday assignments
- Top up the student account with the total amount listed in the 2019/2020 Annual Recurrent Fee Items on or before 31/08/2019 (Saturday)

3. Purchase of school uniform

The supplier for our school uniform is **Hop Chung School Uniform Limited**. Students can order the school uniform at the supplier’s shop on or before 27/07/2019 (Saturday) (**Address: hop G12, Shau Kei Wan Shopping Centre, 407 Shau Kei Wan Road, Shau Kei Wan, Hong Kong**). Please refer to the details in the attached School Uniform Standards and Price List.

4. Summer holiday assignments

Transfer students must finish the following summer holiday assignments during the summer holiday and submit them to the subject teachers on 04/09/2019 (Wednesday) for checking. Parents may purchase the exercise books at different bookstores (except the School-based Summer Exercises provided by the school).

For P.6 to S.1 Promotion

Subject	Summer Holiday Assignment
Chinese	School-based Summer Exercise (Primary Six to Secondary One)
English	“Summer English Champions (Second Edition) (P6-S1)” (Marshall Cavendish Education)
Mathematics	“Canotta Topical Summer Exercise (P6 to S1)” (Canotta Publishing Co., Ltd)



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For S.1 to S.2 Promotion

Subject	Summer Holiday Exercise
Chinese	School-based Summer Exercise (Secondary One to Secondary Two)
English	“Summer English Champions (Second Edition) (S1-S2)” (Marshall Cavendish Education)
Mathematics	“Canotta Topical Summer Exercise (S1 to S2)” (Canotta Publishing Co., Ltd)

For S.2 to S.3 Promotion

Subject	Summer Holiday Exercise
Chinese	School-based Summer Exercise (Secondary Two to Secondary Three)
English	“Summer English Champions (Second Edition) (S2-S3)” (Marshall Cavendish Education)
Mathematics	“Canotta Topical Summer Exercise (S2 to S3)” (Canotta Publishing Co., Ltd)

For S.3 to S.4 Promotion

Subject	Summer Holiday Exercise
Chinese	School-based Summer Exercise (Secondary Three to Secondary Four)
English	“Summer English Champions (Second Edition) (S3-S4)” (Marshall Cavendish Education)
Mathematics	“Canotta Topical Summer Exercise (S3 to S4)” (Canotta Publishing Co., Ltd)



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For S.4 to S.5 Promotion

Subject	Summer Holiday Exercise
Chinese	School-based Summer Exercise (Secondary Four to Secondary Five)
English	“Summer English Champions (Second Edition) (S4-S5)” (Marshall Cavendish Education)
Mathematics	School-based Summer Exercise (Secondary Four to Secondary Five)

For S.5 to S.6 Promotion

Subject	Summer Holiday Exercise
Chinese	School-based Summer Exercise (Secondary Five to Secondary Six)
English	“Summer English Champions (Second Edition) (S5-S6)” (Marshall Cavendish Education)
Mathematics	School-based Summer Exercise (Secondary Five to Secondary Six)

5. Purchase of School Handbook, exercise books and school badge

Student Handbook, school exercise books and school badge can be purchased at the school General Office. If purchases have not been done on the Registration Day, all the above items can be purchased through class teachers on 02/09/2019 (Monday) and the payment will be settled by e-payment on 06/09/2019 (Friday). Parents can check the balance of the account via eClass or Parent App at any time to make sure there are enough funds for the fee. Details are as follows:

	Student Handbook @\$16.00	English Exercise Book @\$2.70	Single-lined Exercise Book @\$1.00	Big Single-lined Exercise Book @\$2.70	Chinese Writing Book @\$1.60	School Badge @\$9.00	Total Amount
S.1	1	2	18	11	5	1	\$86.10
S.2	1	2	18	11	5	1	\$86.10
S.3	1	2	18	10	5	1	\$86.10
S.4	1	1	11	16	4	1	\$88.30
S.5	1	1	11	16	4	1	\$88.30
S.6	1	1	7	9	---	1	\$59.00

Remarks:

- (i) Students **must** purchase the Student Handbook and school badge.
- (ii) Starting from 04/09/2019 (Wednesday), Student Handbook and exercise books will be available for purchase at the school General Office from 7:30 am to 5:00 pm (except lesson period).



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6. Enhancement Course for Senior Forms (Admission of S.5 and S.6)

To enhance the academic performance of the senior students for the public examinations, the school specifically organises an ‘Enhancement Course’ for the students. Details are as follows:

- Date : 15/07/2019 (Monday) to 19/07/2019 (Friday) (Total: 5 days)
Time : 8:15 am ~ 3:00 pm
Venue : Classrooms
Notes : (1) The rules of attendance and discipline are in force as usual during the enhancement course.
(2) The timetable has been posted on our school website.

7. Release of class allocation results

Students can check their class allocation results through our school website or by approaching the school General Office from 12/08/2019 (Monday) onwards.

School website: www.ccckws.edu.hk

Method of checking: Please visit the school website and click “Class Allocation Result”. Class allocation result can be shown by entering student’s HKID card number.

8. New school year arrangement

On the first two days of school [i.e. 02/09/2019 (Monday) and 03/09/2019 (Tuesday)], arrangements are as follows:

Date	Arrival Time	Dismissal Time	Activities
02/09/2019 (Monday)	8:15 am	12:00 noon	<ul style="list-style-type: none"> ● Opening Ceremony ● Class Affairs
03/09/2019 (Tuesday)	8:15 am	12:00 noon	<u>Secondary 2, 3 & 6:</u> <ul style="list-style-type: none"> ● Talks on Academic Department, School Ethos and Student Support ● Class Affairs
		1:00 pm	<u>Secondary 1:</u> <ul style="list-style-type: none"> ● Talks on Academic Department, School Ethos and Student Support ● Class Affairs ● Workshop on Co-operative Learning <u>Secondary 4 & 5:</u> <ul style="list-style-type: none"> ● Talks on Academic Department, School Ethos and Student Support ● Class Affairs ● Workshop on Career & life Planning

Remark: Students should wear full summer school uniform.



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9. Student photo taking

On 10/09/2019 (Tuesday), an external company will take digital photographs of the students, which will then be used for the school internal record. Students who would like to purchase the photo will have to pay \$15 in cash directly to the staff of the photography studio during the photo taking session.

10. ePayment system

The school adopted the ePayment system of eClass to collect student daily fees. Please find the ePayment System Guide for details in the attachment. Should you have any further enquiries, please contact the school General Office during office hours.

11. Fees collection (S.4 and S.5)

Students for 2019/2020 school year need to pay the Tong Fai (annual lesson fee) \$320. Payment will be settled by ePayment on 06/09/2019 (Friday). Parents can check the balance of the account via eClass or Parent App at any time to make sure there are enough funds for the fee.

12. Fees collection (S.6)

Students for 2019/2020 school year need to pay the Tong Fai (Annual Lesson Fee) \$320, Graduation Fee & Miscellaneous Fee \$350. The total amount is \$670. Payment will be settled by ePayment on 06/09/2019 (Friday). Parents can check the balance of the account via eClass or Parent App at any time to make sure there are enough funds for the fee.

13. School Textbook Assistance Scheme / Student Travel Subsidy Scheme / Subsidy Scheme for Internet Access Charges

Students who wish to apply for the School Textbook Assistance Scheme / Student Travel Subsidy Scheme / Subsidy Scheme for Internet Access Charges (including new applicants and unsuccessful applicants in the last school year) for the 2019/2020 school year, please obtain application forms from the school General Office during office hours.

14. Enquiry

Should you have any further enquiries, please contact the school General Office at 2571 1285 during office hours.

Yours sincerely,



Mr. Wong Chung-leung
Principal Designate

Bible quote of the month:

The Lord is my shepherd, I shall not want. (Psalms 23:1)