



中華基督教會桂華山中學
THE CHURCH OF CHRIST IN CHINA KWEI WAH SHAN COLLEGE

2020/21-006

地址 ADDRESS : 香港北角雲景道62號 62, Cloud View Road, North Point, Hong Kong 電話 TEL : 2571 1285
傳真 FAX : 2807 0085 網頁 WEB : www.ccckws.edu.hk 電郵 EMAIL : mail@ccckws.edu.hk

Notice (2020/2021) No. 3
(S.3)

29th August, 2020

In the beginning of a new school year, there are many important issues. Please be informed of the following:

1. Documents attached to this notice:

- 2020/2021 School Calendar
- Timetable of online lessons
- Introduction to 'ePayment System'
- 2020/2021 First Term Recurrent Fee Items

2. Start-of-year Service:

Start-of-year Service will be held on 1st September (Tuesday). All students must attend the service on time. Details are as follows:

Date : 01/09/2020 (Tuesday)
Time : 9:00 am ~ 12:00 noon
Medium : Google Meet
Hyperlink(s) :

S.3	3k.ccckws.edu.hk
	3s.ccckws.edu.hk

3. Online lessons:

The Education Bureau announced in early August that all schools might commence the new school year in accordance with their originally scheduled dates. However, in view of the severity of the epidemic, all face-to-face classes and on-campus activities would have to be suspended until further notice. Therefore, the school will conduct online lessons starting from **02/09/2020 (Wednesday)**, to let students learn at home. Online lessons are **formal lessons** with the school regulations applied. Attendance and performances of each lesson will be recorded for reward and to be part of the marks for continuous assessment. Students who are late, absent or violate any rules will be followed up by the school. Should you have any further enquiries, please contact the class teachers as soon as possible or the School General Office at 2571 1285 during office hours.

Date : from 02/09/2020 (Wednesday) until further notice
Time : 8:20 am ~ 1:00 pm
Hyperlink(s) : same as above



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4. Online assignments:

To facilitate online learning and consolidate students' knowledge, the school will provide online assignments each cycle to students until class resumption. The assignment list will be distributed via eClass App on the day before DAY I, starting from **01/09/2020 (Tuesday)**. Please remind your child to make good use of the time at home to submit all lesson preparation tasks and consolidation works on time.

5. ePayment System:

The school adopted the ePayment system of eClass to collect student daily fees. Please find the Instruction to 'ePayment System' for details in the attachment. Parents must top up 2020/2021 first term recurrent fee items by e-payment **on or before 11/09/2020 (Friday)**. Parents can check the balance of the account via eClass or eClass App at any time to make sure there are enough funds for the fee. Should you have any further enquiries, please contact our staff Ms. Wong Siu Wai or Mr. Yeung Chi Wai, Russell during office hours.

6. Purchase of School Handbook and exercise books:

Students must purchase Student Handbook and school exercise books. The payment will be settled by e-payment **on 11/09/2020 (Friday)**. Concerned items will be distributed to students on the first day of face-to-face classes. Details are as follows:

	Student Handbook @\$10.0	English Exercise Book @\$2.7	Single-lined Exercise Book @\$1.0	Big Single-lined Exercise Book @\$2.7	Chinese Writing Book @\$1.6	Total Amount
S.3	1	2	10	6	3	\$46.4

Remarks: After resumption of face-to-face classes, exercise books will be available for purchase at the School General Office from 7:30 am to 5:00 pm (except lesson period).

7. Enquiries

Should you have any further enquiries, please contact the School General Office at 2571 1285 during office hours.

Yours sincerely,



Mr. Wong Chung Leung
Principal

Remarks: Please sign the reply slip on or before 05/09/2020 (Saturday).

Bible quote of the month:

God is the strength of my heart and my portion forever. (Psalms 73:26)



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REPLY SLIP

Date: _____

To whom it may concern,

I acknowledge the matters stated in Notice (2020/2021) No. 3 and will comply with the school arrangements.

Signature of Parent/Guardian: _____

Name of Parent/Guardian: _____

Class: _____ Name of Student: _____ No: _____